

ARNOLD ATUEL GUTIB

SYSTEM ADMINISTRATOR

CONTACT


 +63 928 931 2414

 careers@arnoldgutib.com

 Cagayan de Oro City, Philippines 9000

 <https://www.linkedin.com/in/arnold-gutib/>

 <https://www.arnoldgutib.com>

 Certificate and Badges

SKILLS

Operating System:

- Linux Distributions (Ubuntu, CentOS, Fedora, Arch)
- Windows
- macOS

Database & Data Warehouses:

- Snowflake Warehouse
- MySQL
- PostgreSQL
- MS SQL Server
- Azure SQL Database
- AWS RDS

Continuous Integration / Continuous Deployment:

- Jenkins
- Azure DevOps
- AWS CodePipeline
- GitLab CI
- Bitbucket Pipeline

Infrastructure as Code:

- Docker
- Azure Resource Manager
- AWS CloudFormation
- Terraform
- Ansible

Orchestration:

- LXC | LXN
- Docker Swarm
- Kubernetes
- AWS EKS

Programming & Scripting Languages:

- YAML
- BASH
- Python

Cloud Services & Providers:

- Azure
- AWS
- DigitalOcean
- Linode

WORK EXPERIENCE

System Administrator - Independent Contractor

JetConvert - Brisbane AU.

Apr 2024 - Jan 2025

- Install, configure, and maintain servers, networks, and other IT infrastructure on AWS Cloud.
- Monitor system performance and troubleshoot issues.
- Perform regular backups, software updates, and system patches.
- Test and evaluate software or products to identify defects or issues.
- Perform manual or automated testing to verify converted files are indeed working.
- Document and report issues, and work closely with developers to resolve them.
- Manage user accounts and permissions.
- Perform regular system audits and security checks to identify vulnerabilities.
- Provide support to users by resolving system issues and maintaining system access.
- Develop disaster recovery plans and restore data in case of system failures.
- Use scripting languages Bash, or Python to automate routine tasks and improve system efficiency.
- Provide technical support and training to staff as needed.

Information Security Officer (Interim)

Xurpas Enterprise Inc. - Makati PH.

Oct 2023 - Present

- Identify the specific security requirements essential for safeguarding the information assets processed, stored, or transmitted by our software development and information systems.
- Collaborate with third-party vendors to coordinate necessary security testing and monitoring activities, ensuring the integrity of our software systems.
- Ensures that everyone understands the specific threats to our information systems and is well-versed in our company's security policies and procedures.
- Prioritize the security of our information assets. To achieve this, we must identify the specific security requirements essential to safeguarding our information systems against potential threats. This includes assessing the risks associated with the processing, storage, and transmission of our information assets.
- Develop and execute a tailored security awareness program for all employees within our company. This ensures that everyone understands the specific threats to our information systems and is well-versed in our company's security policies and procedures. By keeping our employees informed and educated, we can create a culture of security within our organization and promote best practices for protecting our information assets.

DevOps Engineer

Xurpas Enterprise Inc | Xurpas AI Labs - Makati PH.

Sept 2022 - Present

- Designed, implemented, and managed infrastructure architecture across AWS cloud and on-premise environments, ensuring scalability and reliability.
- Developed and maintained CI/CD pipelines, utilizing Jenkins and GitLab CI/CD, resulting in accelerated deployment cycles and improved software delivery efficiency.
- Collaborated with development teams to optimize application performance and troubleshoot issues, enhancing resource utilization and minimizing downtime.
- Monitored system health using AWS CloudWatch and Prometheus/Grafana, proactively identifying and resolving infrastructure-related issues.
- Implemented automation and streamlined workflows to enhance productivity, continuously evaluating and improving DevOps processes in alignment with industry best practices.

CERTIFICATIONS

AWS Knowledge : Cloud Essentials
Amazon Web Service

Junior CyberSecurity Analyst Career
Cisco Networking Academy

Ethical Hacker
Cisco Networking Academy

Docker & Kubernetes The Practical Guide
Udemy

Linux Mastery
Udemy

Essentials Data Warehouse
Snowflake

Microsoft Certified : Azure Fundamentals
Microsoft

Cybersecurity Essentials
Cisco Networking Academy

Introduction to Cybersecurity
Cisco Networking Academy

Computer Networking - Digital Network Security
LinkedIn Learning

NDG Linux Essentials
Network Development Group

Structured Cabling
DICT Philippines

REFERENCES

Glaiza Gusion

+639171084632

zggusion@globe.com.ph

Rudenyl R Betonio

+639063224230

rbetonio@innovuze.com

Edzel Tibayan

+639061421899

edzel.tibayan@xurpas.com

DevOps Engineer (Augmented)

Globe Group - BGC Taguig PH.

Jan 2023 - Jul 2023

I have been recently outsourced by my parent company, Xurpas, to take charge of managing Globe Group Snowflake warehouses. This new responsibility entails overseeing the operations and maintenance of the Snowflake data warehousing platform within the company.

- Managed Globe Group's Snowflake warehouses, integrating them seamlessly with AWS services to facilitate data transfer and interoperability.
- Validated access requirements, ensuring compliance with company policies and regulations, and implemented robust data security protocols.
- Monitored Snowflake platform performance, troubleshooting issues, and collaborating with teams to optimize data management processes.
- Stayed abreast of latest data warehousing technologies, recommending upgrades and modifications to enhance platform efficiency and effectiveness.
- Conducted end-user training and provided technical support, ensuring effective utilization of the Snowflake platform.

DevOps Systems Admins (Team Lead)

Innovuze Solutions Inc. - CDO PH.

Feb 2022 - Sep 2022

- Implemented continuous integration, delivery, and deployment of software, enabling agile and efficient development processes.
- Managed cloud and on-premises infrastructure, including server provisioning, migration, and maintenance, ensuring secure and reliable operations.
- Led initiatives to enhance cybersecurity measures, protecting local and cloud-based systems against various threats.
- Recommended and supported quality improvements, including security enhancements and infrastructure optimizations.
- Supervised IT support, SysAdmin, and DevOps team members, providing guidance and training to ensure effective collaboration and task execution.

Azure DevOps Systems Admins

Innovuze Solutions Inc. - CDO PH

Aug 2020 - Feb 2022

- Managed on-premises infrastructure, including server provisioning, hardening, and decommissioning, ensuring secure and reliable operations.
- Maintained code repositories and documentation, supporting effective management of in-house infrastructure and tasks.
- Installed and configured software and hardware devices, managed network servers and technology tools, and conducted inventory of IT-related assets.
- Implemented and maintained computer-based security measures, safeguarding company data against malicious software and unauthorized access.
- Established standardized workflows and automation, enhancing efficiency and productivity across IT operations.

IT Support Specialist

Innovuze Solutions Inc. - CDO PH.

Nov 2019 - Sep 2021

- Managed on-premises infrastructure, including server provisioning, hardening, and decommissioning, ensuring secure and reliable operations.
- Maintained code repositories and documentation, supporting effective management of in-house infrastructure and tasks.
- Installed and configured software and hardware devices, managed network servers and technology tools, and conducted inventory of IT-related assets.
- Implemented and maintained computer-based security measures, safeguarding company data against malicious software and unauthorized access.
- Established standardized workflows and automation, enhancing efficiency and productivity across IT operations.

MIS / IT Support Specialist

STI Education Service Group - Ortigas Cainta PH.

Jun 2019 - Nov 2019

- Maintenance of all equipment, computers and other computer-related peripherals in the computer laboratory and administration.
- Addressed technical issues promptly, minimizing downtime and maintaining optimal performance.
- Assisted users in troubleshooting hardware and software problems, ensuring efficient resolution.
- Managed user access control and permissions, maintaining data security protocols.
- Collaborated with cross-functional teams to optimize system performance and enhance user experience.